

STATEMENT OF WORK
Upland Wildlife Habitat Management (645)
Minnesota

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

DESIGN**Deliverables:**

1. Design documentation that will demonstrate that the criteria in NRCS practice standard have been met and are compatible with other planned and applied practices.
2. Practice purpose(s) as identified in the conservation plan.
3. List of required permits to be obtained by the client.
4. List of facilitating practices.
5. Practice standard criteria-related inventories and analyses to develop Upland Wildlife Habitat Management plans and specifications including but not limited to:
 - a. Resource inventories
 - b. Identification of wildlife targeted species and habitat requirements
 - c. Wildlife Habitat Assessment
6. Operation and maintenance plan.
7. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
8. Certifications that the design meets practice standard criteria and comply with applicable laws and regulations.
 - a. Signed Legal Responsibilities Certification Form if requested by NRCS
9. Design modifications during installation as required.
10. Biology Jobsheets as appropriate.

INSTALLATION**Deliverables**

1. Pre-application conference with client
2. Verification that client has obtained required permits
3. Application assistance
4. Facilitate and implement required upland wildlife habitat management plan modifications with client and original designer
5. Certification that the application process meets upland wildlife habitat management plan and permit requirements
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.
7. Certification that the application process and materials meets design and permit requirements.

CHECK OUT**Deliverables**

1. Records of application
 - a. Extent of practice units applied
2. Certification that the installation meets NRCS standards and specifications and is in compliance with permits
 - a. Signed Legal Responsibilities Certification Form if requested by NRCS.
3. Progress reporting.
 - a. Provide NRCS copy of reporting print screen if requested.
4. Sign hard-copy of Form CCC-1245 if requested by NRCS.

REFERENCES

- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Upland Wildlife Habitat Management – 645
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook
- NRCS National Biology Manual
- NRCS National Biology Handbook
- MN Biology Technical Notes